



Hospitality House Volunteer Program Application

The Hospitality House of Tulsa
1135 South Victor Ave.
Tulsa, OK 74104
918-794-0088

Volunteer Information

Date: _____

Name: _____

Address: _____
Street City State Zip

Telephone: Home _____ Best time to call _____

Cell _____ Best time to call _____

Work _____ Best time to call _____

Email address: _____

Do you use your e-mail? YES NO

Date of birth: _____

Occupation: _____ Employment days and hours _____

Current Place of Employment _____ Phone _____

Church you attend: _____

Emergency contact & phone number: _____

How did you hear about Hospitality House of Tulsa and what do you know about us?

What do you hope to accomplish while volunteering here/do you have any specific volunteer-related goals?

Special interests, hobbies, or skills: _____

Volunteer experience (i.e. church, clubs, scouts, etc.) _____

<p>Please indicate areas in which you are interested in volunteering:</p> <ul style="list-style-type: none"><input type="checkbox"/> Welcome Center Host<input type="checkbox"/> Day Room Host<input type="checkbox"/> Meals of Love<input type="checkbox"/> Prayer and Card Ministry<input type="checkbox"/> Maintenance<input type="checkbox"/> Special Events<input type="checkbox"/> Special Projects• Committee:<ul style="list-style-type: none"><input type="radio"/> Auxiliary<input type="radio"/> Marketing<input type="radio"/> Event Planning

Please indicate below the frequency you can serve:

Once a week___ Twice monthly___ Monthly___ Occasionally___ On-call ___

Days/ times available: _____

Holidays: New Year's Day Easter Memorial Day 4th of July
 Labor Day Hanukkah Thanksgiving Christmas Eve
 Christmas Day

When would you be able to begin? _____

Please note: Absolutely no smoking in the apartments or on the premises. If you violate this policy you will be asked to leave. (Initial) _____

Short Personality Quiz

Based upon the Ten-Item Personality Inventory (TIPI)

Instructions: Here are a number of personality traits that may or may not apply to you. Please indicate the extent to which you agree or disagree with that statement. You should rate the extent to which the pair of traits applies to you, even if one characteristic applies more strongly than the other. Answer all questions for the most accurate result.

I am a year old Female / Male

1. I see myself as extraverted, enthusiastic.

- Disagree strongly
- Disagree moderately
- Disagree a little
- Neither agree nor disagree
- Agree a little
- Agree moderately
- Agree strongly

2. I see myself as critical, quarrelsome.

- Disagree strongly
- Disagree moderately
- Disagree a little
- Neither agree nor disagree
- Agree a little
- Agree moderately
- Agree strongly

3. I see myself as dependable, self-disciplined.

- Disagree strongly
- Disagree moderately
- Disagree a little
- Neither agree nor disagree
- Agree a little
- Agree moderately
- Agree strongly

4. I see myself as anxious, easily upset.

- Disagree strongly
- Disagree moderately
- Disagree a little
- Neither agree nor disagree
- Agree a little
- Agree moderately
- Agree strongly

5. I see myself as open to new experiences, complex.

- Disagree strongly
- Disagree moderately
- Disagree a little
- Neither agree nor disagree
- Agree a little
- Agree moderately
- Agree strongly

6. I see myself as reserved, quiet.

- Disagree strongly
- Disagree moderately
- Disagree a little
- Neither agree nor disagree
- Agree a little
- Agree moderately
- Agree strongly

7. I see myself as sympathetic, warm.

- Disagree strongly
- Disagree moderately
- Disagree a little
- Neither agree nor disagree
- Agree a little
- Agree moderately
- Agree strongly

8. I see myself as disorganized, careless.

- Disagree strongly
- Disagree moderately
- Disagree a little
- Neither agree nor disagree
- Agree a little
- Agree moderately
- Agree strongly

9. I see myself as calm, emotionally stable.

- Disagree strongly
- Disagree moderately
- Disagree a little
- Neither agree nor disagree
- Agree a little
- Agree moderately
- Agree strongly

10. I see myself as conventional, uncreative.

- Disagree strongly
- Disagree moderately
- Disagree a little
- Neither agree nor disagree
- Agree a little
- Agree moderately
- Agree strongly

I certify that the information contained in this application is correct to the best of my knowledge. If necessary, I consent to allow any references to respond to a verbal or written request for information. I also consent for a background check to be completed.

Signature _____ Date _____

I understand that as a volunteer at Hospitality House of Tulsa I will learn about guests' private, medical crises and that the information I learn through prayer cards, conversations with guests or staff, and/or learn by being around HHT is to be kept confidential. I promise that I will not share guest names, locations, or medical issues with anyone as this could result in unintended detrimental consequences to HHT guests and/or their families.

Signature _____ Date _____

I also authorize The Hospitality House of Tulsa, Inc. (HHT) to photograph me while volunteering at HHT and to post my photograph and/or written comments I provide to HHT on HHT's website, newsletter, or other written or electronic media, for the purpose of promoting HHT.

Signature _____ Date _____

Return to: The Hospitality House of Tulsa 1135 S. Victor Ave. Tulsa, OK 74104

FOR OFFICE USE ONLY:

Training Date: _____

Remarks:

**Hospitality House of Tulsa
Volunteer Hold Harmless Agreement**

I, the undersigned, intend to provide volunteer services to Hospitality House of Tulsa. I understand that I will not be entitled to any payment, compensation, or remuneration for my services.

Physical activities which I may be asked to provide include, but are not limited to, walking on uneven and inclined outdoor surfaces, lifting up to 25 pounds, standing for up to two and one half hours without a break, providing physical assistance to guests, construction, remodeling, and working in warm summer conditions (high temperatures and humidity). I personally assume all risks associated with these activities.

I hereby represent that I am adequately physically conditioned to perform the volunteer services and that I have no physical restrictions which would prohibit my participation in the volunteer activity. I understand that it is my responsibility to avoid an assignment if I feel that performing the activity would put my health at risk. Further, it is my responsibility to inform the volunteer coordinator, his/her assistant, or a manager if I feel I cannot complete my volunteer duty due to any health or safety issue.

On behalf of myself and my heirs, I hereby agree to indemnify, release, and hold harmless the Hospitality House of Tulsa and its directors, officers, employees, volunteers, and agents (collectively, "HHT") from and against any and all liability for damage to my personal property or physical injury which I experience as a direct or indirect result of (1) providing the volunteer services or (2) HHT's negligence.

I understand that HHT does not provide any medical or hospital insurance coverage for me, and I acknowledge I have adequate medical and hospital insurance for any injuries that I may incur as a result of my participation as a volunteer.

Volunteer

Date

Witness

Date

BACKGROUND CHECK REQUEST FORM

From: HOSPITALITY HOUSE OF TULSA

VerHoef Information Sources, LLC

19606 E. 37th St. So. – Broken Arrow, OK 74014

Toll Free Fax (877) 741-7401- Phone (918) 286-3344 - Email jjvisllc@outlook.com

Criminal 7 yr _____

Record Retrieval _____

Criminal 10 yr plus _____

Social Security Verification _____

Workman's Comp _____

Sex Offender _____

Civil _____

Terror Watch List _____

Credit Report _____

D.L. # _____

Date of Request: _____ Requested By: _____

Name: _____
Last First Middle

DOB: _____ / _____ 19 _____ SSN: _____ - _____ - _____

Aliases

Please complete if you have a maiden or AKA name to be checked. Indicate all names to check.

Maiden or AKA Name(s): _____

Places of residence for the past seven (7) years beginning with the MOST RECENT:

It is important to list the Zip code and EXACT NAME of the city you reside or resided in.

Address: _____ From: _____ To: _____
City: _____ County: _____ STATE _____ Zip: _____

Address: _____ From: _____ To: _____
City: _____ County: _____ STATE _____ Zip: _____

Address: _____ From: _____ To: _____
City: _____ County: _____ STATE _____ Zip: _____

Address: _____ From: _____ To: _____
City: _____ County: _____ STATE _____ Zip: _____

PRE-EMPLOYMENT INQUIRY RELEASE

In connection with my application for employment (including contract for services) with you, I understand that investigative background inquiries are to be made on myself including Motor Vehicle Check, Credit Check, Criminal Felony, Misdemeanor convictions reports in not only the addresses listed above but any other residence where I may have lived. These reports will include information as to my character, work habits, performance and experience along with reasons for termination of past employment from previous employers. Further, I understand that you will be requesting information from various Federal, State, and other agencies which maintain records concerning my past activities relating to any criminal experiences.

I authorize without reservation, any party or agency contacted by this employer to furnish the above-mentioned information. I hereby consent to your obtaining the above information from Information Searches, Inc. and or any of their licensed agents. I understand to aid in the proper identification of my file or records the following information, as well as other information, is necessary.

Print Name: _____

Applicant's Signature: _____ Date: _____